



Rosicrucian Egyptian Museum and Planetarium

1342 Naglee Ave. San Jose CA 95126

Intern and Volunteer Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: () _____ E-mail Address: _____

Date Available: _____

Have you ever volunteered or worked for this organization? YES NO
 If so, when? _____

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Preferences

Please check the volunteer activities that interest you:

Docent/Tour Guide

Events

Planetarium

Workshops

Landscape

Library

Outreach

Office/Clerical/Data Entry

Previous Volunteer Experience: _____

Other Skills Relevant to Volunteer Work (graphic design, foreign languages, etc.): _____

Emergency Contact

Name: _____

Phone: _____

References

Please list two references.

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Current Employment

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

May we contact your supervisor for a reference?

YES

NO

Disclaimer and Signature

There is a yearly fee to participate in the volunteer program, which also includes membership in the Friends of the Rosicrucian Egyptian Museum.

A background security check is required of all applicants.

Applicants must be 18 years of age or older.

This agreement is intended to indicate the seriousness with which we engage with our volunteers. The intent of the agreement is to assure you of both our deep appreciation for your services and to indicate our commitment to providing you with a productive and rewarding volunteer experience with Rosicrucian Park.

I. The Rosicrucian Egyptian Museum commits to the following:

- 1. To provide adequate information, training, and supervision for the volunteer to be able to meet the responsibilities of his or her position*
- 2. To be receptive to the volunteer's comments regarding ways in which we might mutually better accomplish our respective tasks.*
- 3. To treat the volunteer as an equal partner with staff, jointly responsible for completion of the Museum's and the Rosicrucian Order's mission.*

II. I, _____, have read and will adhere to the policies and procedures established in the Rosicrucian Order, AMORC's volunteer handbook and agree to serve as a volunteer for the Rosicrucian Order, AMORC. I understand that this agreement may be canceled at any time at the discretion of either party.

III. I, _____, understand that as a volunteer I am not eligible for Worker's Compensation benefits, Unemployment benefits, medical, dental, or any other insurance coverage. I understand that the Rosicrucian Order, AMORC cannot be liable for any injuries or illnesses that my dependent (s) or I may suffer while I am volunteering for the museum. I expressly waive any such claim for compensation or liability on the part of the Rosicrucian Order, AMORC in the event of such injury or medical expense.

I certify that my answers are true and complete to the best of my knowledge.

I give permission for the Rosicrucian Order, AMORC to check my references.

If this application leads to a volunteer position, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____